

Report to Council

To: Waterworks Committee
From: Administration
File #: DOP-CC-15
Date: September 14, 2020
Re: WPCF Upgrading Status

For Information

Tasks undertaken since mid-June regarding the Portage la Prairie Water Pollution Control Facility (WPCF) Upgrading project include:

- 1) Conducted three proposal debriefs with unsuccessful Communications and Fairness Advisor RFP respondents.
- 2) Maintained communications with Manitoba Sustainable Infrastructure Secretariat regarding the funding agreements. City staff discussed work that needs to be done off of the WPCF site, due to the DBFOM Project, and the availability of funding for this work.
- 3) Reviewed and finalized the Request for Qualifications for potential proponents interested in bidding on the project. The RFQ was issued on August 27, and the deadline for receipt of proposals is November 2. Since this involves an on-site tour (if possible) and an open house format, the schedule might depend upon travel restrictions, or the format might have to be a virtual event.
- 4) A preliminary virtual video tour of the WPCF site was completed and will be available to RFQ respondents.
- 5) Continued to compile background information for the prospective proponents to the Project RFQ and RFP. Additional wastewater sampling and testing to be done.
- 6) Further discussion on technical aspects of the scope of the treatment components of the final contract. This will form part of the scope for the Request for Proposals.
- 7) Further discussion on the issues of higher relative risk for prospective proponents, such as existing infrastructure condition, staff transfer, and potential mitigation measures. Discussed City staff transfer issues in greater detail with City's Human Resources lawyer. Held a meeting with Wastewater Treatment Division staff to update them and to listen to and respond to their concerns. Several concerns are being investigated and details will be provided in a response.
- 8) Staff submitted and discussed the City's proposed revisions to a third draft of the Environment Act Licence with Manitoba Conservation and Climate Environmental Approvals staff. The draft EAL has now been sent to other Provincial departments for review. The Licence is

anticipated to be issued by mid-September, assuming no significant recommendations for changes are received.

- 9) The August Project Meeting with the Project Advisors (Business Advisor, Deloitte; Legal Advisor, Torys; Fairness Advisor, RFP Solutions; Technical Advisor, AECOM) reviewed the content of the RFQ.
- 10) The design treatment capacity of the upgraded wastewater treatment facility was reviewed with regard to making provision for expansion for future industrial loading. The Functional Design Report, the upgrading cost estimate, and the application for funding did not consider any allowance for industrial expansion. The Industrial Service Agreements wastewater loading limits are critical information that is not confirmed.

Tasks over the next month will include finalizing the Environment Act Licence; processing the ICIP and Provincial funding agreements; responding to requests for information from the prospective respondents to the Request for Qualifications; hosting a virtual WPCF tour and Q & A session; preparing the scope of work for the Request for Proposals for the main contract along with the draft Project Agreement; and compiling additional historical documents and wastewater characterization documents. City staff, with assistance from Legal Counsel, will collate human resources documents and develop the approach and terms of reference for the transfer of staff to the new contractor.