

**DIRECTORY OF BUSINESSES
LISTED IN THIS GUIDE**

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
ARC Industries	1675 Saskatchewan Avenue W.	204-857-7665
Canadian Tire	2445 Saskatchewan Avenue W.	204-857-3408
City Composting Facility	4 th Avenue N.W. & 15 th Street N.W.	204-239-8346
City Library	40-B Royal Road N.	204-857-4271
Gerrard Scrap Metal	350 14 th Street N.E.	204-239-6371
Lions Prairie Manor	24 9 th Street S.E.	204-857-7864
MCC Thrift Shop	149 Saskatchewan Avenue E.	204-239-4836
Operations Department	495 11 th Street N.W.	204-239-8346
Portage & District Recycling	700 Phillips Street	204-856-5520
Portage Family Abuse Prevention Centre		204-239-5234
Portage Family Eye Care Inc.	61 Royal Road S.	204-239-7697
Portage Regional Landfill	PR227	204-871-4549
Portage Vision Services	216 Prince Avenue	204-857-8559
Sears Canada	131 Saskatchewan Avenue E.	204-857-3461

If you know of any service or business that should be listed in this guide, please contact the City of Portage la Prairie Operations Department at 204-239-8346 or operations@city-plap.com



REVISED NOVEMBER 2013

**THE CITY OF
PORTAGE LA PRAIRIE**

**RECYCLING
AND
WASTE REDUCTION
GUIDE**



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PLEASE RETAIN THIS GUIDE FOR FUTURE REFERENCE

For information on the Waste Reduction and Recycling Services in the City of Portage la Prairie please contact the Operations Department
 Phone: 204-239-8346 website: www.city-plap.com
 email: operations@city-plap.com

INTRODUCTION

The City of Portage la Prairie is strongly committed to being environmentally responsible, and offers several programs in this regard.

Since 1995, the City has implemented the "Waste Matters" Program, a partial user pay system of collecting solid waste from the curb, along with a voluntary curbside recycling program. Each household within the City currently pays, on their annual utility bill, \$75 for solid waste collection and \$25 for recycling collection. This program was undertaken with a goal of 50% residential waste reduction, as legislated by the Province of Manitoba.

The City provides free curbside Yard Waste Collection for 4 weeks each Spring and for 6 weeks each Fall; a compost site for year-round yard waste drop-off, and a Tree Disposal site.

City residents can drop off **electronic waste** at the Portage and District Recycling Depot, 700 Phillips Street, Monday to Friday from 8 a.m. to 3 p.m. The purpose of the program is to collect E-waste for proper recycling, and prevent it from being deposited in landfills.

The City was recently selected by the Canadian Beverage Container Recycling Association and Multi-Material Stewardship Manitoba to be part of a new Recycle Everywhere program. Over 200 bins have been distributed throughout the City's parks and facilities to encourage recycling of beverage containers in public places. The goal of the program is to divert 75% of all beverage containers from the landfill.

Achieving waste reduction goals requires an effort from every individual. A slight change in lifestyle can have a profound effect upon the volume of refuse being generated. Thank you for your efforts in recycling and reducing waste, and in keeping our City clean and beautiful.

SOLID WASTE COLLECTION PROGRAM

Collection Days

Our residential collection crews work on a five-day cycle, Monday to Friday from 7:00 a.m. to approximately 4:30 p.m. Following statutory holidays, your collection day shifts ahead one day. Each household is provided with a solid waste collection schedule that clearly outlines your collection days. Collection schedules are also available on the City website at www.city-plap.com/waste.html.

FURNITURE

Used furniture can be donated to the MCC Thrift Shop.

GROCERY BAGS

ARC Industries and MCC Thrift Shop accept plastic grocery bags.

LIGHT BULBS

Compact fluorescent bulbs are accepted at Rona and Portage & District Recycling.

MAGAZINES

Used magazines may be donated to the City Library or MCC Thrift Shop, or recycled in your green box.

METAL

Brass, copper, stainless steel, iron, lead, aluminum, and any other metal will be accepted at Gerrard Scrap Metal.

MOTOR OIL, FILTERS, ANTIFREEZE AND THEIR CONTAINERS

Portage & District Recycling Inc. operates a used oil recycling depot at 700 Phillips Street N.W. Hours of operation are 8:00 a.m. to 3:00 p.m., Monday to Friday.

MULTIMEDIA

CD's, DVD's, used records and tapes are accepted at MCC Thrift Shop.

NEWSPAPERS/FLYERS

ARC Industries will accept newspapers, greeting cards and flyers.

PAINT

Residential paint cans and aerosol cans are accepted at Portage & District Recycling.

RAGS

ARC Industries will accept good clean material for rags.

STYROFOAM

Styrofoam is accepted at Portage & District Recycling between 8:00 a.m. and 3:00 p.m., Monday to Friday.

TELEPHONE BOOKS

The Portage & District Recycling depot will accept used telephone books for recycling, or they can be put out in your green box.

TIRES

Tires are accepted at the Portage la Prairie Regional Landfill Site, as part of a tire-recycling program.

TOYS

Used toys may be donated to the MCC Thrift Shop, and the Portage Family Abuse Prevention Centre.

REUSABLE/RECYCLABLE ITEM DIRECTORY

APPLIANCES

MCC Thrift Shop will accept small appliances in good working condition. Portage District Recycling Inc. will accept microwaves.

BATTERIES

Gerrard Scrap Metal accepts used motor vehicle batteries. Canadian Tire accepts small rechargeable batteries. Portage & District Recycling Inc. accepts all batteries.

BOOKS

MCC Thrift Shop will accept used books.

The City Library will accept donations of most books in good condition, with the exception of encyclopaedias, and textbooks more than 2 years old. They also accept used videos and audio books. Books are either sold at the Library's ongoing book sale tables, or donated to the Children's Hospital Book Mart.

Portage Family Abuse Prevention Centre will accept used children's and adult books.

CARTRIDGES & CELL PHONES

The Portage Collegiate Institute runs a recycling program for ink cartridges and laserjet cartridges, as well as cell phones. Drop-off boxes are located in the school offices (65 3rd Street S.W.), the Portage Credit Union (19 Royal Road N.), and the MTS/Mega Store (1810 Saskatchewan Ave. W.). Portage & District Recycling Inc. accepts toner cartridges.

CATALOGUES

Catalogues are accepted in your green box. Sears accepts old Sears catalogues.

CLOTHING

The MCC Thrift Shop and the Portage Family Abuse Prevention Centre accept gently used clothing.

CRAFT ITEMS

Lion's Prairie Manor will accept leftover materials for craft programs. Donations that would be appreciated include wool, thread, fabric scraps and styrofoam balls.

EYE GLASSES

Portage Vision Services and Portage Family Eye Care Inc. accept used eyeglasses. These are then picked up by the Lions Club and donated to those in need of them.

ELECTRONIC WASTE

E-Waste may be dropped off at Portage & District Recycling Inc, 700 Phillips Street N.W. from 8:00 a.m. - 3:00 p.m., Monday - Friday. Generally, E-waste includes TVs, VCRs, stereos, microwaves, phones, computer equipment and fax machines.

Solid Waste Collection Tags

There is a two-bag/can limit on the amount of solid waste that will be picked up from the curb each collection day. Anything over that amount must have a Solid Waste Collection Tag affixed. These tags can be purchased from various retail outlets throughout the City, at the Operations Department office and at City Hall.

Christmas Holidays

There is a limit of four containers per household on the first collection day after the Christmas Holiday, on your regular scheduled solid waste collection day.

Size of Containers (Bags/Cans)

If you use a waste container, it must be not more than 100 litre (22 gallon) capacity and must weigh not more than 25 kilograms (55 pounds). If you use a plastic bag, maximum size shall be 66 centimetres by 91 centimetres (26 inches by 36 inches) and must weigh not more than 18 kilograms (40 pounds).

Bulky Items

You may place on the curb, bulky items such as appliances, furniture, auto parts and large crates, not exceeding 45 kgs (100 pounds) in weight. These items must be affixed with a waste collection tag, on your regular solid waste collection day. Any bulky item larger than 45 kgs (100 pounds) is to be disposed of by the owner.

Tree Trimmings

We encourage people to take tree trimmings to the Tree Disposal Site, however, they may also be placed out for collection and they will be directed to the landfill. They must be bundled and branches are to be no larger than 10 centimetres (4 inches) in diameter, no heavier than 35 kilograms (75 pounds) in weight, and no longer than 4 feet. Tree trimmings must be affixed with a waste collection tag.

You Can Help

We are committed to providing you with reliable solid waste collection service. You can help by storing and packaging your solid waste properly. Please follow these tips:

- Do not place your solid waste out for collection before 8:00 p.m. the day prior to your collection day, but please have it out by 7:00 a.m. on collection day.
- Place your solid waste as close as possible to the street in front of your residence, but not on a sidewalk or in any location that will interfere with vehicular or pedestrian traffic. Containers should be removed from the boulevard on your collection day to avoid interfering with, or being damaged by snow clearing operations.
- Securely wrap household wastes such as meat or vegetable waste before placing it in a waste container.
- Bulky items containing chlorofluorocarbons, such as freon, must have the substance removed by a certified tradesman and be tagged accordingly prior to collection.
- Construction and demolition waste must be disposed of at the Portage Regional Landfill Site.

GREEN BOX PROGRAM - COLLECTION OF RECYCLABLES

The City will provide curbside collection of recyclables to single and multiple-family dwellings on a bi-weekly basis, on your regular solid waste collection day. Recycling is voluntary, but encouraged. Green boxes can be obtained at the **City Operations Office at 495-11th Street N.W.** All recyclables must be placed in a green box. *First time and existing recyclers are entitled to one **FREE** green box, with a ten dollar refundable deposit required on additional green boxes, with a maximum of four green boxes allowed per single family dwelling.*

This program is partially funded through Multi-Material Stewardship Manitoba (MMSM) and the eligible materials are determined by MMSM. Items that are currently accepted in the green boxes are:

1. **NEWSPAPERS/OFFICE PAPER** - including bond paper, shredded paper (in clear plastic sealed bag), flyers & inserts.
2. **MAGAZINES/CATALOGUES** – including glossy paper publications.
3. **TELEPHONE DIRECTORIES**
4. **BOXBOARD** – including all paperboard boxes (e.g. cereal boxes, laundry detergent boxes, toy boxes, shoe boxes, etc.) Please collapse all boxes.
5. **CORRUGATED CARDBOARD** – (e.g. pizza boxes) Please collapse boxes.
6. **ALUMINUM CONTAINERS** - including all rigid aluminium containers.
7. **STEEL/TIN CONTAINERS** – including all steel food/beverage cans.
8. **GLASS CONTAINERS** - including all liquor bottles and glass jars.
9. **GABLETOP BEVERAGE CARTONS** – including milk, milk products and juice cartons.
10. **BRICK STYLE (tetra-pak) BEVERAGE CONTAINERS** – Please rinse and flatten.
11. **PET or #1 plastic CONTAINERS** - including soft drink bottles, some food product and personal care product containers.
12. **HDPE or #2 plastic CONTAINERS** - including milk jugs, some food product and some personal care product containers.
13. **LDPE # 4 plastic CONTAINERS and LIDS** – including lids from containers normally used for margarine, yogurt, and other food products.
14. **PP #5 plastic CONTAINERS** – including containers normally used for margarine, yogurt and other food products.
15. **#7 plastic CONTAINERS** – including bottles sometimes used for ketchup and other condiments.

Currently, the following materials **will not** be accepted in the green boxes:

- ◆ Polystyrene containers and packing materials
- ◆ Plastic film, plastic bags
- ◆ Aluminium foil

Please rinse and remove labels and lids from all cans and bottles. Please rinse and collapse milk and juice cartons. If you are unsure of the type of plastic, the number is on the bottom of all plastic containers. Please collapse all cardboard and boxboard boxes, and remove packing tape.

Place your green boxes as close as possible to the street but not on a sidewalk or any location that will interfere with vehicular or pedestrian traffic. Please place your green boxes out prior to 7:00 a.m. on collection day, but no earlier than 8:00 p.m. the day before collection. Containers should be removed from the boulevard on your collection day to avoid interfering with, or being damaged by snow clearing operations.

RECYCLING DEPOT

The City contracts with Portage & District Recycling Inc., at 700 Phillips Street. All items that are accepted in green boxes can also be dropped off at the depot 24 hours per day, 7 days per week. E-Waste, batteries, styrofoam and fluorescent bulbs are accepted between 8:00 a.m. - 3:00 p.m., Monday to Friday. For more information, please call the Operations Department at 204-239-8346 or PDRI at 204-856-5520.

COMPOSTING/YARD WASTE

The City of Portage la Prairie operates a compost site at the corner of 4th Avenue N.W. and 15th Street N.W. The site accepts **all organic yard and garden waste (no tree trimmings)**. The site is open 24 hours per day, 7 days per week. Residents can also purchase **backyard compost bins** from the Operations Department. Please help us keep the compost site free of garbage and **remove your bags**.

Each Spring and Fall the City provides a curbside yard waste pickup, free of charge. Yard waste (no tree trimmings) must be in clear bags, not colored transparent bags. Specific dates will be advertised each Spring and Fall. **Each bag must weigh not more than 18 kgs (40 lbs)**. Finished compost is available for use annually.

TREE DISPOSAL SITE

A Tree Disposal Site is located behind the Water Pollution Control Facility, east of River Road (PR 240), where only trees and tree trimmings may be disposed of. The site is open 9:00a.m. – 9:00p.m., 7 days per week. Follow the signs.

CHRISTMAS TREE COLLECTION

The City provides a curbside Christmas tree collection program for a three-week period in January, on your regular solid waste collection day. Dates will be advertised.

PAINT AND WASTE OIL RECYCLING

Paint cans, antifreeze, oil, filters & oil containers may be dropped off at Portage District Recycling Inc., 700 Phillips Street. N.W. between 8:00 a.m.–3:00 p.m., Monday through Friday.

REGIONAL LANDFILL SITE

Portage la Prairie residents may deliver waste to the Portage la Prairie Regional Landfill Site located north east of the City. **Tipping Fees** are established by the Board annually. 2013 rates are \$40.00 per tonne, with a minimum charge of \$7.50, which includes a Provincial levy of \$10 per tonne. Cash, cheque, debit or credit accepted.

Directions are:

- 13 kms north on P.R. 240 and 15.5 kms east on P.R. 227; or
- East on P.T.H. 26, north on P.R. 430, and west on P.R. 227

HOURS OF OPERATION

April 1st – October 31st - 10:00 a.m. to 6:00 p.m.
November 1st – March 31st – 8:30 a.m. to 4:30 p.m.
Tuesday – Saturday

Closed Sundays, Mondays, and all Statutory Holidays

Disposal of any hazardous material, such as batteries, oil based paints and solvents is prohibited. All loads are to be properly secured. Unsecured loads are subject to a surcharge of \$25.00. For any inquiries please call 204-871-4549.

www.city-plap.com/landfill.html