

**the Chamber**

*• your business connection*

**Application Deadline Friday, December 6, 2019**  
2019 Business Storefront Improvement Grant Announced

The Portage & District Chamber of Commerce, in conjunction with the City of Portage la Prairie has established a meaningful partnership with respect to business enhancements. The Business Storefront Improvement Grant will provide financial support for Portage la Prairie businesses to improve building exteriors.

The Business Storefront Improvement Grant intends to help business owners in Portage la Prairie improve the face of their businesses by providing funds for exterior building upgrades. In addition to improving the appearance of an individual building, these upgrades are expected to contribute to overall business enhancement. The Business Storefront Improvement Grant is a matching grant offered by the City of Portage la Prairie that will provide up to 50% of the project cost, with a maximum municipal contribution of \$2,000 per project, from a total fund of \$10,000.

This grant program seeks to encourage local business community members to contribute to the redevelopment of their businesses and, by doing so, create a vibrant, welcoming Portage la Prairie!

Over the last 12 years, the City participated in a similar program with the Province of Manitoba called the Hometown Manitoba Main Streets Enhancement program. During that time, the City of Portage la Prairie made \$120,000 in funds available to assist eligible businesses to enhance the exterior appeal of their business. Approximately 118 businesses shared in this three-way grant matching program to assist in the completion of \$592,000 in projects.

In 2019 the Province discontinued the Hometown Manitoba program, but the City of Portage is committed to supporting its business community and will continue to offer matching grants for upgrades. This support clearly demonstrates the City's commitment to assisting businesses in their efforts to improve the look of their business exteriors and the City sees value in this program.

Details are included in the announcement to Portage Businesses, as attached.

Portage & District Chamber  
Cindy McDonald, Executive Director  
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City of Portage la Prairie  
Kathy McGregor, Communications Coordinator  
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An Initiative of:

**the Chamber**

*• your business connection*

**Portage la Prairie**  
*City of Possibilities*

## **2019 Business Storefront improvement grant Program Notice!**

### **GRANTS AVAILABLE**

**If your business or organization is located:**

- on Saskatchewan Avenue and 2 blocks North and South of Saskatchewan Avenue, or
- on Provincial Hwy 240 within City limits

**you may be eligible to access matching funds under the Business Storefront Improvement Grant Program from the City of Portage la Prairie** for exterior building improvements and/or landscaping projects.

Details on how to access these grants and what eligibility requirements must be met are detailed below. **Deadline for application submission is Friday, December 6<sup>th</sup>, 2019.** Work cannot begin until approval is confirmed.

**Projects must be completed by June 30<sup>th</sup>, 2020.**

Applications are available for pick up at the Chamber office or City Hall.

**Successful applicants will be notified by January 31<sup>st</sup>, 2020.**

The Portage & District Chamber of Commerce, in conjunction with the City of Portage la Prairie has established a meaningful partnership with respect to business enhancements.

The City of Portage will contribute up to 50% of total eligible projects costs, to a maximum of \$2,000. The applicant will make up the balance of eligible costs, in cash. In-kind costs are not eligible.

Eligibility criteria include the following:

- The project applicant must be a small business, non-profit community organization or cooperative.
- The project must be located in a public place within the “main street” area (see eligible area listed above).

In addition, projects may involve local artists in public art projects such as building murals, permanent banners and sculptures, provided they are part of a broader project that supports a community identity, cultural, heritage or tourism theme.

- *Eligible costs reimbursed when work is 100% completed*
- *50% of the lowest quotation (at least 2 quotes needed) is reimbursed up to the maximum. If the project total is under the original estimate—maximum of 50% of this amount is eligible. If over budget—maximum of 50% of the lowest quotation up to the \$2000 maximum*
- *Project must meet all legal requirements—e.g. by-laws, permit/building codes*
- *Project should achieve at least 1 of the Program Goal elements in order to qualify*
- *Before & after photos are required*

*4 primary Design Goals:*

- *Strong connections to the pedestrian realm*
- *Contributes to safety*
- *Encourages accessibility*
- *Includes innovative and fun features*

Completed applications must be dropped off at or emailed:

Portage & District Chamber of Commerce  
20 Saskatchewan Ave East, Plap, R1N 0L2  
info@portagechamber.com

**Deadline for submission is Friday, December 6, 2019**

**Application Form 2019 Business Storefront Improvement grant Program Application**

<b>Legal Name of Applicant</b>				
<b>Mailing Address</b>				
<b>Phone</b>		<b>Fax</b>		<b>e-mail</b>
<b>Contact Name</b>				<b>Phone</b>
<b>Project Title</b>			<b>Project Location</b>	
<b>Project Start Date</b>			<b>Completion Date</b>	
<b>Community Partners</b>				

**Project description and how it will enhance the community**

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**How does your project support the 4 project goals?**

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(if space is insufficient, please attach additional pages.)

Source of Funds	\$ Contribution		Project Costs	\$ Amount
	In Kind	Cash		
Applicant			Materials/Supplies	
Community Partner (S)			Equipment Rentals	
Other			Development/Building Permit	
<input type="checkbox"/> City of Portage (1/2 to a max of \$2000)			Utility Hookup	
			Building/Structure Upgrades	
			Contractor/Trade Fees	
			Public Art/Landscaping	
<b>Total A</b>			Total B	

\* total A and total B must balance

Please complete and **forward to the Chamber office – 20 Saskatchewan Ave East or email to info@portagechamber.com**

\_\_\_\_\_   
 authorized signature

\_\_\_\_\_   
 date