

## Report to Council

---

**To:** Waterworks Committee  
**From:** Administration  
**File #:** DOP-CC-15  
**Date:** May 25, 2020  
**Re:** WPCF Upgrading Status

---

### For Information

Tasks undertaken in the past month regarding the Portage la Prairie Water Pollution Control Facility (WPCF) Upgrading project include:

- 1) Preparation of the scope of work for the Business Advisor and issuing of the Request for Proposal. (closes June 3)
- 2) Preparation of the scope of work for the Communication Advisor. (RFP to be issued late May)
- 3) Preparation of the scope of work for the Legal Advisor. (RFP to be issued late May)
- 4) Project status meeting with Manitoba Sustainable Infrastructure Secretariat
- 5) Initial draft and review of the Request for Qualifications for potential proponents interested in bidding on the project. The RFQ is to be issued in August. Since this involves an on-site tour and an open house format, the schedule will depend upon travel restrictions, or the format might have to be virtual.
- 6) Discussion on technical aspects of the scope of the treatment components of the final contract. This will form part of the scope for the Request for Proposals.
- 7) Discussion on the issues of higher relative risk for prospective proponents and potential mitigation measures.
- 8) Preparation of an informational webinar for potential bid-team members. Webinar to be held May 21.

The next several months will involve preparing the Request for Qualifications document for pre-selection of prospective bid teams and concurrently preparing the scope of work for the Request for Proposals for the main contract.