

## Report to Council

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**To:** Waterworks Committee  
**From:** Administration  
**File #:** DOP-CC-15  
**Date:** June 22, 2020  
**Re:** WPCF Upgrading Status

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### For Information

Tasks undertaken in the past month regarding the Portage la Prairie Water Pollution Control Facility (WPCF) Upgrading project include:

- 1) Held Project Awareness Session online for parties interested in the DBFOM project.
- 2) Responded to questions received regarding the RFP for Business Advisor during the open period. Request for Proposal closed June 3. Evaluation of the submissions for the Business Advisor.
- 3) Prepared and issued RFP for Communication Advisor (close June 23). Responded to questions.
- 4) Prepared and issued RFP for Fairness Advisor (close June 25). Responded to questions.
- 5) Prepared and issued RFP for Legal Advisor (close June 25). Responded to questions.
- 6) Maintained communications with Manitoba Sustainable Infrastructure Secretariat. Funding agreements being drafted.
- 7) Discussed the issue of possible requirement for Municipal Board approval for the WPCF Project with City and Provincial staff, with no firm resolution.
- 8) Second and third reviews of the draft Request for Qualifications for potential proponents interested in bidding on the project. The RFQ is to be issued in August. Since this involves an on-site tour and an open house format, the schedule will depend upon travel restrictions, or the format might have to be virtual.
- 9) Obtained quotations for a virtual video tour of the WPCF site.
- 10) Conducted a site survey for background information for the prospective proponents to the Project RFQ and RFP.
- 11) Further discussion on technical aspects of the scope of the treatment components of the final contract. This will form part of the scope for the Request for Proposals.
- 12) Further discussion on the issues of higher relative risk for prospective proponents, such as existing infrastructure condition, staff transfer, and potential mitigation measures. Discussed City staff transfer.

- 13) Received and reviewed draft revised Environment Act Licence. Discussed the draft with Manitoba Conservation and Climate Environmental Approvals staff.
- 14) Reviewed and updated Industrial Services Agreements.

Tasks over the next two months will include evaluating proposals for the Legal, Communications and Fairness Advisors; preparing the Request for Qualifications document for pre-selection of prospective bid teams; and preparing, concurrently, the scope of work for the Request for Proposals for the main contract. An internal technical risk workshop is scheduled for June 15. The Business Case Advisor contract will be signed, and, in July, they will start on the Business Case review, review the Financial model, conduct a market sounding, conduct a risk assessment, and develop clauses pertaining to the financial aspects of the Request for Quotations and Request for Proposals, and the final Project Agreement.