

Minutes of the Regular Meeting of Council held at City Hall in the City of Portage la Prairie on Monday, January 26, 2015 at 7:00 p.m.

PRESENT: Mayor Irvine Ferris, Chair; Councillors Brent Budz, Melissa Draycott, Liz Driedger, Ryan Espey, Brent Froese, and Wayne Wall

ADOPTION OF MINUTES: 12/15 Moved by: Councillor Driedger
Seconded by: Councillor Espey
RESOLVED THAT the minutes of the Regular Meeting of Council held at City Hall on Monday, January 12, 2015 be adopted as circulated.
Carried.

DELEGATIONS: None

HEARINGS:

1. Variation PC 1-15, McLaughlin-Bachalo David McLaughlin-Bachalo was present in support of the application and to answer any questions.

13/15 Moved by: Councillor Driedger
Seconded by: Councillor Wall
RESOLVED THAT the Public Hearing for Variation PC 1-15, McLaughlin-Bachalo, at the property known as 136 9th St NW which is legally described as Lots 37/38 Block 3 Plan 100, Parish of Portage la Prairie, now be closed.
Carried.

Crystal and David McLaughlin-Bachalo are applying for a variation order to allow the north side yard requirement of 1.5m to be reduced to .975m to have the north wall of the addition line up with the existing house.

This building is in an 'R1' Residential Single Family zone.
The application has been circulated to the various City Departments with no concerns.
Public notices have been sent to all property owners within a 100 meter radius.

14/15 Moved by: Councillor Driedger
Seconded by: Councillor Froese
RESOLVED THAT the Council of the City of Portage la Prairie approve the variation request of Crystal and David McLaughlin-Bachalo to vary the north side yard requirement of 1.5 m to be reduced to .975 m at the property known as 136 9th St NW which is legally described as Lots 37/38 Block 3 Plan 100, Parish of Portage la Prairie.
Carried.

**FINANCE,
LEGISLATIVE, &
PROPERTIES
COMMITTEE:**

1. Encroachment Agreement Request – Richard Suderman
The owner, Richard Suderman of 64 3rd Street SE has requested an encroachment agreement with the City of Portage la Prairie. Mr. Suderman is developing this building as part of a 55+ Retirement Village which will also include 70 3rd St. SE.

The request is over existing construction and includes new construction at 64 3rd Street S.E. Below are explanations of his proposal:

1) Existing Encroachment

It has come to our attention that the existing concrete block building on the above property encroaches on city property by up to 2.8 feet on Countess Avenue and 0.2 of a foot onto 3rd Street.

2) Additional Encroachment for Renovation and Upgrades

We are proposing an additional encroachment of up to a maximum of five (5) inches for proposed renovation and upgrades outlined below.

The building referred to above has been inspected by provincial engineer Ron Fey who deems it feasible to replace the entire roof structure and to rebuild the entire interior. This follows the project theme and plan for this 55-plus retirement village development that will include 64 3rd Street and 70 3rd Street.

Roof upgrades to the existing concrete block building will result in 18 inches of overhang that will extend past the walls at approximately 12 feet above the sidewalk. These 18 inches will consist of 12 inches for a roof overhang plus 6 inches for commercial-sized eaves troughs. Overhangs do not normally affect the location of the building; however, in this case, the overhangs on 2 sides will be extending over city property. Drain pipes will be installed to take runoff water under the sidewalk so as not to affect pedestrian traffic.

In order to update the building's exterior facade to match the style and character of surrounding buildings and the community, an encroachment (in addition to that of the existing encroachment outlined in Section 1) of up to a maximum 5 inches will be required. This will facilitate installation of proper insulation, wall sheeting, and stucco to the exterior walls of the building. A standard agreement has been received.

15/15 Moved by: Councillor Budz

Seconded by: Councillor Wall

RESOLVED THAT Council of the City of Portage la Prairie enter into an agreement with Richard Suderman to allow encroachments at 64 3rd Street SE, situated on the land legally described as being Lot 10 and 11 Plan No 21428 PLTO in River Lots 64,65,66,67 and 68 Parish of Portage la Prairie. Carried.

2. 2014 4th Quarter Reports

Council reviewed the reports.

**CITY PLANNING
& ECONOMIC
DEVELOPMENT
COMMITTEE**

1. Building Reports for November, 2014

Council reviewed the reports.

2. 2014 4th Quarter Reports

Council reviewed the reports.

**PUBLIC SAFETY
COMMITTEE:**

1. 2014 4th Quarter Reports

Council reviewed the reports.

2. 2014 Year-End Stats Fire Department

Council reviewed the reports. At Committee meeting on January 12, Councillor Froese commended the Fire. Dept. on their good work, number of calls down, and on being proactive with educating the public.

**WATERWORKS
COMMITTEE:**

1. 2014 4th Quarter Reports

Council reviewed the reports. Councillor Wall highlighted a few areas.

**TRANSPORT-
ATION
COMMITTEE:**

1. 2014 4th Quarter Reports

Council reviewed the reports.

**COMMUNITY
SERVICES
COMMITTEE:**

1. Appointment of
Municipal
Noxious Weeds
Inspector

It is a requirement of the Noxious Weeds Act that every municipality annually appoint a Municipal Noxious Weeds Inspector and notify the Department of Agriculture, Food and Rural Development of the appointment. This appointee carries out the provisions of the Noxious Weeds Act. Dave Green, Manager of Parks, has been the City's appointee for a number of years.

16/15 Moved by: Councillor Espey
Seconded by: Councillor Draycott

RESOLVED THAT in accordance with Section 11 of The Noxious Weeds Act, Council of the City of Portage la Prairie appoint Dave Green as the City's Noxious Weeds Inspector;

AND FURTHER THAT this appointment be conveyed to the Director of the Soils and Crops Branch of the Department of Agriculture, Food and Rural Development.
Carried.

2. Dutch Elm
Disease Program

The Province of Manitoba has offered to enter into an agreement, regarding Dutch Elm disease control under the Dutch Elm Disease Act for the period April 1, 2015 to March 31, 2016, with the City of Portage la Prairie. The Act allows for the sharing of actual costs up to \$0.50 per capita.

Eligible costs this year only include pruning, basal spraying and removal of dead or diseased elm trees. In past years they have covered costs of replanting and general tree care and now these are not eligible costs. The estimated cost of the City program is \$6,000 for 2014 - 2015. This program is critical to the maintenance of the urban forest and has assisted in the preservation of existing elms.

All work must be completed, and claims submitted by March 31, 2016.

For the following contract year, from April 1, 2016 to March 31, 2017, the province has given notice that they will no longer remove dead and diseased elms trees from City and private property in Portage la Prairie. Instead, they have offered to pay the City \$181.32 per tree removed plus a \$2000 per year flat administration fee. The City will be responsible for any costs over this amount to remove trees, either by City staff or by a contractor. It is the strong belief of management that the costs for removal of elm trees will be higher than the grant funds and the City will have to cover these costs. Council has forwarded these concerns to the Province through the AMM.

Administration received more information on this but would like further review prior to providing a recommendation. Administration is therefore requesting Council's decision be deferred to February 9, 2015 for more information.

17/15 Moved by: Councillor Espey
Seconded by: Councillor Driedger

RESOLVED THAT Council defer the decision regarding the Dutch Elm Disease Control Program Agreement to February 9, 2015.
Carried.

3. Ashley
Kostyniuk: Age
Friendly Study by
University
Students

(Note: This item took place at the beginning of the January 12th Committee Meeting.)

This group has been observing Portage la Prairie for the past four months for Age Friendliness. After holding public consultations, they arrived at six suggestions for how to make Portage la Prairie more age friendly. They outlined their findings for Council. Mayor Ferris opened the floor for

questions for the presenters. Councillor Froese asked about suggestions for winter time, since most of the designs and ideas revolve around summer. Councillor Budz asked the group which one item they would give the most weight to. Public Transit was the item identified by one person; downtown revitalization by another. Mayor Ferris thanked them for coming and acknowledged their professor who was also in attendance.

4. 2014 4th Quarter Reports

Council reviewed the reports.

DEFERRED BUSINESS:

None

NEW BUSINESS:

1. Tender Award: Engineering Services for Island Park Bridge Conceptual Design

The City of Portage la Prairie issued a Request for Proposals for Consulting Services for the Conceptual Design of Island Park Bridge Replacement.

The scope of the work includes preparation of conceptual plans for alternatives for the replacement of the Island Park Bridge. The concept plans will include provisions for heavy truck traffic; pedestrian traffic; bicycle traffic, street lighting; architectural lighting; landscaping; land drainage; and ancillary facilities. Various intersection treatments will be considered.

The consultant will prepare conceptual design cost estimates and life cycle analyses for the various alternatives.

The process will include stakeholder consultations and a public open house. The final report is due by the end of May.

Three proposals were received and evaluated according to Policy ENG-F. The technical proposal from MMM was rated and disqualified due to the fact that it didn't meet the minimum threshold of 50 points out of 70. This was mainly due to the fact that they did not identify landscape architecture as a significant area of concern. The MMM fee proposal was therefore not considered.

The bids were as follows (excluding taxes):

AECOM \$73,653

KGS \$92,879

In their proposal, AECOM demonstrated an excellent understanding of the scope of work, and detailed a logical and comprehensive methodology for the project. They have significant experience working in Portage la Prairie, including conducting the previous Bridge structural assessment and recommending remediation measures. AECOM has in-house bridge and traffic engineers, landscape architects, public consultation specialists, and active transportation specialists. AECOM proposed to have 6 site visits for meetings with City staff, stakeholders, public open house and Council.

KGS, in partnership with Scatliff, Miller and Murray Architects, had a good proposal with a significant focus on the architectural and public consultation components of the project. Scatliff and Associates have extensive similar streetscaping experience, and Active Transportation facility design experience. The KGS proposal, however, lacked depth and detail with respect to the number of alternatives being evaluated, as compared to the other proposals received. KGS proposed to have 5 site visits.

The budget for the development of a conceptual plan and cost estimates is \$75,000, plus an estimated \$75,000 from the Manitoba Municipal Bridge Program. The City has already received funding approval for up to \$85,000 from this program, which includes funds for the interim bridge rehabilitation which is underway. The bridge rehabilitation will cost \$27,000, with \$13,500 of the \$85,000 grant being allocated to that. The City will be able to

claim \$37,000 for the conceptual design project. (approximately \$35,000 available approved grant funds will not be spent.)

18/15 Moved by: Councillor Draycott
Seconded by: Councillor Wall

RESOLVED THAT a contract for Consulting Services for the Conceptual Design of Island Park Bridge Replacement be awarded to AECOM for the proposed cost of \$69,193 plus \$4,460 in disbursements, excluding taxes.
Carried.

**2. Used Aerial
Truck Purchase**

The Portage Fire Department was approved by council to purchase a used Aerial Truck in 2014 budget. The City has been without an aerial truck since July 2013 and until now have not been able to find a truck that meets the City's needs for the approved \$400,000.00 (\$275,000 from the Fire Truck Reserve plus \$125,000 from the General Reserve).

Carriere Fire & Safety Co. 1988 Ltd., has found a 2000 Pierce Dash 100' Aerial Platform that meets all requirements and specifications of the Portage La Prairie Fire Department. The truck price is \$410,000 in Canadian Dollars, not including GST.

All details are supplied on the quote given by Carriere Fire & Safety. Chief Phil Carpenter and Company Representative, Ben Vanderzwaag went to Bedford Park, Illinois and inspected and operated the truck to verify it is in good working condition.

19/15 Moved by Councillor Froese
Seconded by Councillor Driedger

RESOLVED THAT:

1. Council authorize the purchase of 2000 Pierce Dash 100' Aerial Platform at the price of \$410,000.00 (CDN) net of GST, and
2. The additional \$10,000.00 be transferred from the Fire truck reserve, and
3. The proceeds from the sale of the 1976 Aerial truck and 1984 Pumper truck be transferred to the Fire truck reserve.

Carried.

OLD BUSINESS:

None

ADJOURNMENT:

There being no further business to discuss, Council adjourned at 7:23 p.m.

Mayor

Manager of Administration