

**SCHEDULE "A"  
SCHEDULE OF QUARTERLY RATES**

1. Schedule of Commodity Rates & Quarterly Service Charge July 1, 2022

Rates per Cubic Meter

<u>Cubic Meters per Quarter</u>	Water &		
	Water	Wastewater	Wastewater
Step 1 – Domestic, up to 227 CM	\$1.65	\$1.98	\$3.63
Step 2 – Intermediate, 228 CM to 2,273 CM	\$1.37	\$1.98	\$3.35
Step 3 – Wholesale, 2,274 CM to 18,184 CM	\$1.30	\$1.49	\$2.79
Step 4 – Variable, over 18,184 CM	\$.55	\$1.49	\$2.04

Quarterly Service Charge     \$22.15

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a. Water & Wastewater Customers**

Meter Size	Water Included Cubic Meters	Customer Service Charge	Water Commodity Charge	Water Only Total Quarterly Minimum	Wastewater Commodity Charge	Water & Wastewater Total Quarterly Minimum
5/8 inch	14	\$22.15	\$23.10	\$45.25	\$27.72	\$72.97
3/4 inch	27	\$22.15	\$44.55	\$66.70	\$53.46	\$120.16
1 inch	55	\$22.15	\$90.75	\$112.90	\$108.90	\$221.80
1 1/2 inch	136	\$22.15	\$224.40	\$246.55	\$269.28	\$515.83
2 inch	341	\$22.15	\$530.73	\$552.88	\$675.18	\$1,228.06
3 inch	614	\$22.15	\$904.74	\$926.89	\$1,215.72	\$2,142.61
4 inch	1,227	\$22.15	\$1,744.55	\$1,766.70	\$2,429.46	\$4,196.16
6 inch	2,319	\$22.15	\$3,236.00	\$3,258.15	\$4,567.10	\$7,825.25

Board decisions may be appealed in accordance with the provisions of Section 58 of *The Public Utilities Board Act*, or reviewed in accordance with Section 36 of the Board's Rules of Practice and Procedure. The Board's Rules may be viewed on the Board's website at [www.pubmanitoba.ca](http://www.pubmanitoba.ca).

THE PUBLIC UTILITIES BOARD

"Shawn McCutcheon"

Panel Chair

"Jennifer Dubois, CPA, CMA"

Assistant Associate Secretary

Certified a true copy of Order No. 133/21  
issued by The Public Utilities Board



Assistant Associate Secretary

**b. Wastewater Only for Residential Customers**

The wastewater only charge is based on 45 CM plus the quarterly customer service charge.

The quarterly charge for wastewater only customers is  $(45 * \$1.98) + \$22.15 = \$111.25$

1. Bulk Water

All water sold in bulk shall be charged for at a rate of \$9.00 per cubic meter.

2. Septic Truck Tipping Fee

The Séptic Truck Tipping fee shall be \$30.00 per load up to 14,000 litres.

1. Schedule of Commodity Rates & Quarterly Service Charge

April 1, 2023

Rates per Cubic Meter

<u>Cubic Meters per Quarter</u>	Water &		
	Water	Wastewater	Wastewater
Step 1 – Domestic, up to 227 CM	\$1.93	\$1.90	\$3.83
Step 2 – Intermediate, 228 CM to 2,273 CM	\$1.60	\$1.90	\$3.50
Step 3 – Wholesale, 2,274 CM to 18,184 CM	\$1.52	\$1.43	\$2.95
Step 4 – Variable, over 18,184 CM	\$.64	\$1.43	\$2.07

Quarterly Service Charge      \$22.33

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a. **Water & Wastewater Customers**

Meter Size	Water Included Cubic Meters	Customer Service Charge	Water Commodity Charge	Water Only Total Quarterly Minimum	Wastewater Commodity Charge	Water & Wastewater Total Quarterly Minimum
5/8 inch	14	\$22.33	\$27.02	\$49.35	\$26.60	\$75.95
3/4 inch	27	\$22.33	\$52.11	\$74.44	\$51.30	\$125.74
1 inch	55	\$22.33	\$106.15	\$128.48	\$104.50	\$232.98
1 1/2 inch	136	\$22.33	\$262.48	\$284.81	\$258.40	\$543.21
2 inch	341	\$22.33	\$620.51	\$642.84	\$647.90	\$1,290.74
3 inch	614	\$22.33	\$1,057.31	\$1,079.64	\$1,166.60	\$2,246.24
4 inch	1,227	\$22.33	\$2,038.11	\$2,060.44	\$2,331.30	\$4,391.74
6 inch	2,319	\$22.33	\$3,780.03	\$3,802.36	\$4,382.58	\$8,184.94

b. **Wastewater Only for Residential Customers**

The wastewater only charge is based on 45 CM plus the quarterly customer service charge.

The quarterly charge for wastewater only customers is  $(45 * \$1.90) + \$22.33 = \$107.83$ .

3. Bulk Water

All water sold in bulk shall be charged for at a rate of \$9.00 per cubic meter.

4. Septic Truck Tipping Fee

The Septic Truck Tipping fee shall be \$30.00 per load up to 14,000 litres.

1. Schedule of Commodity Rates & Quarterly Service Charge

January 1, 2024

Rates per Cubic Meter

<u>Cubic Meters per Quarter</u>	Water &		
	Water	Wastewater	Wastewater
Step 1 – Domestic, up to 227 CM	\$2.21	\$1.82	\$4.03
Step 2 – Intermediate, 228 CM to 2,273 CM	\$1.83	\$1.82	\$3.65
Step 3 – Wholesale, 2,274 CM to 18,184 CM	\$1.74	\$1.37	\$3.11
Step 4 – Variable, over 18,184 CM	\$.73	\$1.37	\$2.10

Quarterly Service Charge     \$22.51

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

**a. Water & Wastewater Customers**

Meter Size	Water Included Cubic Meters	Customer Service Charge	Water Commodity Charge	Water Only Total Quarterly Minimum	Wastewater Commodity Charge	Water & Wastewater Total Quarterly Minimum
5/8 inch	14	\$22.51	\$30.94	\$53.45	\$25.48	\$78.93
3/4 inch	27	\$22.51	\$59.67	\$82.18	\$49.14	\$131.32
1 inch	55	\$22.51	\$121.55	\$144.06	\$100.10	\$244.16
1 1/2 inch	136	\$22.51	\$300.56	\$323.07	\$247.52	\$570.59
2 inch	341	\$22.51	\$710.29	\$732.80	\$620.62	\$1,353.42
3 inch	614	\$22.51	\$1,209.88	\$1,232.39	\$1,117.48	\$2,349.87
4 inch	1,227	\$22.51	\$2,331.67	\$2,354.18	\$2,233.14	\$4,587.32
6 inch	2,319	\$22.51	\$4,324.06	\$4,346.57	\$4,198.06	\$8,544.63

**b. Wastewater Only for Residential Customers**

The wastewater only charge is based on 45 CM plus the quarterly customer service charge.

The quarterly charge for wastewater only customers is  $(45 * \$1.82) + \$22.51 = \$104.41$ .

3. Bulk Water

All water sold in bulk shall be charged for at a rate of \$10.25 per cubic meter.

4. Septic Truck Tipping Fee

The Septic Truck Tipping fee shall be \$30.00 per load up to 14,000 litres.

1. Schedule of Commodity Rates & Quarterly Service Charge

January 1, 2025

Rates per Cubic Meter

<u>Cubic Meters per Quarter</u>	Water &		
	Water	Wastewater	Wastewater
Step 1 – Domestic, up to 227 CM	\$2.47	\$1.75	\$4.22
Step 2 – Intermediate, 228 CM to 2,273 CM	\$2.05	\$1.75	\$3.80
Step 3 – Wholesale, 2,274 CM to 18,184 CM	\$1.94	\$1.32	\$3.26
Step 4 – Variable, over 18,184 CM	\$.83	\$1.32	\$2.15

Quarterly Service Charge      \$22.69

2. Minimum Charges per Quarter

Notwithstanding the rates set forth in paragraph 1, all customers will pay the applicable minimum charges per quarter set out below, which includes the water allowance as listed.

a. **Water & Wastewater Customers**

<u>Meter Size</u>	<u>Water Included Cubic Meters</u>	<u>Customer Service Charge</u>	<u>Water Commodity Charge</u>	<u>Water Only Total Quarterly Minimum</u>	<u>Wastewater Commodity Charge</u>	<u>Water &amp; Wastewater Total Quarterly Minimum</u>
5/8 inch	14	\$22.69	\$34.58	\$57.27	\$24.50	\$81.77
3/4 inch	27	\$22.69	\$66.69	\$89.38	\$47.25	\$136.63
1 inch	55	\$22.69	\$135.85	\$158.54	\$96.25	\$254.79
1 1/2 inch	136	\$22.69	\$335.92	\$358.61	\$238.00	\$596.61
2 inch	341	\$22.69	\$794.39	\$817.08	\$596.75	\$1,413.83
3 inch	614	\$22.69	\$1,354.04	\$1,376.73	\$1,074.50	\$2,451.23

4 inch	1,227	\$22.69	\$2,610.69	\$2,633.38	\$2,147.25	\$4,780.63
6 inch	2,319	\$22.69	\$4,842.18	\$4,864.87	\$4,036.72	\$8,901.59

**b. Wastewater Only for Residential Customers**

The wastewater only charge is based on 45 CM plus the quarterly customer service charge.

The quarterly charge for wastewater only customers is  $(45 * \$1.75) + \$22.69 = \$101.44$ .

3. Bulk Water

All water sold in bulk shall be charged for at a rate of \$11.50 per cubic meter.

4. Septic Truck Tipping Fee

The Septic Truck Tipping fee shall be \$30.00 per load up to 14,000 litres.

**The following clauses take effect July 1, 2022:**

5. Billings and Penalties

Accounts shall be billed quarterly based on water used and are payable within 21 days of the billing date. A late payment penalty charge of 1¼% shall be charged on the dollar amount owing after the billing due date.

In addition to quarterly billings, a monthly budget plan, pre-authorized debit and electronic bills are available on request. Should a duplicate copy of a quarterly bill be required, there is a \$10 cost for this service to cover administrative time and mailing costs beyond the regular billing. The same fee is levied to any customer requiring a duplicate utility account statement, per account. If a customer's utility payment is returned unpaid, the cost for administrative time to process this transaction will be \$50.

6. Disconnection and Reconnection

The Public Utilities Board has approved the Conditions Precedent to be followed by the City with respect to disconnection of service for non-payment including such matters as notice and the right to appeal such action to The Public Utilities Board. A copy of the conditions precedent is available for inspection at City Hall.

The water may be shut off in compliance with the Conditions Precedent, and may be turned on only after all arrears and penalties have been paid together with the sum of \$110 for the turning on of the water during normal working hours, and \$220 outside of normal working hours.

7. Outstanding Charges Form a Lien on the Land

Pursuant to Section 252 (2) of the Municipal Act, the amount of all outstanding charges for water and wastewater services, including fines and penalties, are a lien and charge upon the land serviced, and may be collected in the same manner in which ordinary taxes upon the land are collectible, and with like remedies.

The fee to add outstanding water and Wastewater charges to the property tax roll shall be \$20.00 per account.

8. Service To Customers Outside City Limits

The City may sign Agreements with customers for the provision of water and wastewater services to properties located outside the boundaries of the City. Such Agreements shall provide for payment of the appropriate rates set out in this Schedule, as well as a surcharge equivalent to the frontage levy, general taxes, and special taxes for Utility purposes in effect at the time or may be in effect from time to time, and which would be levied on the property concerned if it were within the City's boundaries. In addition, all costs of connecting to the Utility's mains, and installing and maintaining service connections, will be paid by the customer.



9. Hydrant Charges

The City of Portage la Prairie shall pay to the Utility an annual hydrant charge of \$140 for each hydrant connected to the Utility. This will include the cost of water used for firefighting purposes.

Privately owned hydrants that are direct extensions of the City’s internal water distribution system shall be subject to an annual connection fee as follows:

	Hydrants within City Limits	Hydrants outside City Limits
Metered	\$55.	\$140.
Unmetered	\$140.	\$220.

In addition, the fee for a temporary use application, fire hydrant usage is \$85 and the rental charge for unmetered fire hydrant is \$120 per day.

10. Water Service for Construction

Contractors shall pay a flat rate of \$50 per construction turn-on for a period up to the date of substantial completion of the project as defined by the Builder Liens Act. The Contractor will also be responsible to pay the City the cost of any water consumed during this period at the applicable water and wastewater rates. There will be a maximum of one construction turn-on per building allowed.

The rate for a construction turn-on performed outside of normal working hours shall be \$110 per construction turn-on.

11. Water Meters

- a. **Oversize Meters:** That an oversized water meter charge be levied on every water meter installed larger than the basic 5/8” water meter equal to the actual cost difference between the water meter being installed and a basic 5/8” water meter.
- b. **Meter Testing & Calibration:** That in any case where a utility customer requests that a meter be tested for accuracy, the City will provide the customer with an estimated cost to perform the meter testing and the

customer will provide the City with a deposit equal to the amount of the estimate. The City will then remove the subject meter, replace it with another meter and send the original meter to an independent lab for testing. If the meter is found to be faulty, all costs associated with the testing process will be borne by the City and the deposit will be refunded to the customer and the customer's account will be adjusted for the preceding six (6) months. If the meter is found to be in proper working order, all costs associated with the testing process will be borne by the customer and the customer will be billed or refunded any balance owing.

- c. Damaged Meter - customer initiated: The customer is responsible for replacing or repairing meter and to pay cost + 35% with cost which includes the cost of a new meter plus one hour of staff time.
- d. Meter Interface Unit (MIU): The fee for relocation or wiring repair – exterior move shall be \$70; the fee for relocation or wiring repair – from meter shall be \$95; and the fee for relocation or wiring repair in crawl spaces or under a mobile home will be \$200. A MIU is used to remotely communicate meter readings with the city through the meter's Bluetooth technology.
- e. Changing Water Meter: If the customer requests a change or upgrade to their water meter, a cost of \$200 will be levied which includes all staff installation time. The returned meter must be returned in good condition, otherwise the cost for the damaged meter will be charged. An exception is made for discontinued meters which will be assessed no cost to return in any condition.

## 12. Water & Wastewater Service

- a. That a charge for water and wastewater service shall be \$45 per meter per turn-on performed during normal working hours or \$105 per meter per turn-on, performed outside of normal working hours. This fee recovers the cost of completing the change of user or service and may result in city staff attending the service address to physically turn on the water and wastewater services.
- b. Water and wastewater service customers may make a special request for a turn off of their services. This is typically done when the property will not be occupied for an extended time period or requested by the property owner when the property tenant hasn't paid their utility billings for an extended time period. The same charges of \$45 per meter for turn-off during normal working hours or \$105 per meter per turn-off, performed outside of normal working hours applies.
- c. Should a curb stop locate be requested by a customer during regular hours, the cost is \$45. This cost will be \$105 if performed outside of normal working hours.

- d. Water meters remain the property of the City of Portage la Prairie and the City may change out or upgrade meters from time to time at its sole discretion.

Should a customer:

- i. refuse to allow the City access to change a water meter; or
- ii. remove the Bluetooth remote meter reading system; or
- iii. install their own water meter;

if that requires City staff to manually read the water meter, the fee for each reading will be \$100. Repeated refusal to allow the City access to read a water meter or to change the water meter may result in the customer's water services being disconnected.

### 13. Inspection Fees

- a. New Water Service: That the inspection fee for a new water and/or wastewater installation shall be \$50 per inspection per service installation between the street property line and the building. The inspection fee recovers the cost of the inspection and the completion of records.
- b. Existing Water Service Leak Inspection:
  - i. Owner initiated water leak inspection shall be \$65 per inspection;
  - ii. Water leak inspection, under mobile home, owner initiated – confined entry, 2 persons needed, shall be \$180 per inspection.

### 14. Missed Appointment

The fee for a customer missing a scheduled appointment shall be \$70.

### 15. Meter Tampering

Where there is evidence of meter tampering a minimum charge of \$500 will be applied to the customer's account in addition to an amount calculated to adjust for the tampering based on historical usage.

### 16. Flushing/Thawing

The cost for flushing or thawing water or sewer lines on private property or a private service or in cases where the requirement for flushing or thawing is a result of a customer's actions shall be:

- a. flushing water or sewer lines is \$250;
- b. thawing water or sewer lines with a hot water machine is \$200;

c. thawing water lines through electrical resistance is \$410.

17. Water testing

Private water testing is available from the City based on actual cost + 35%.

18. Lead Services Piping

The property owner is responsible for all costs applicable to replacement of water or sewer service lines on their property. When a lead water service line is being replaced, a \$500 subsidy is provided by the City to the owner to defray some of these costs and to encourage owners to replace lead service lines.