

**CITY OF PORTAGE LA PRAIRIE
2023 FEES AND CHARGES**

<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>2023</i>
Animal Control	Animal Licenses Note: Free Jan - Mar 31st annually, no prorating within balance of year.	For each spayed or neutered dog or cat, to maximum allowed per household	\$25.00
		For each non-spayed or intact dog or cat, to maximum allowed per household	\$60.00
		Restricted Animal	\$150.00
		Dangerous Animal	\$280.00
		Service Animal - guide or police	\$0.00
		Transfer to new owner	Owner must get new license
		Failure to obtain pet license	\$100.00
		Replacement Licenses	\$12.00
	Excess Animals	Application Fee	\$200.00
		Annual Inspection of Premises	\$150.00
	Impoundment	Dog or Cat per Day	\$50.00
		Dangerous Animal per Day, when returned to owner	\$100.00
		within same year, in addition to above impound fees, each time (for beyond 1st time)	\$150.00
	Animal control investigation	charged when leads to infractions	\$250.00
	Veterinary Fees		Actual Cost + 30%
	Animal Control Penalties if paid in the calendar year	First Offence	\$130.00
		2nd Offence	\$280.00
3rd offence within 12 mths of 2nd		\$530.00	
Interference or obstruction of the duties of an Animal Control Officer		\$1,000 or imprisonment for a term of not more than 60 days, or both, plus all applicable costs and penalties	
By-law Compliance	Ticket Fines	Regular tickets other than specific situation tickets	\$50.00
		Payment within 14 days of ticket being issued	\$25.00 or \$30.00, as detailed on ticket
	Daily parking permits	For City owned parking lots	\$5.00
	Monthly parking permits		\$25.00
	Annual parking permits		\$275.00
	Permits - construction parking on street	per week, excludes city's own projects and construction	\$50.00
	Adjudication fees - per parking tickets		\$25.00
	Bylaw fines (unsightly property)	any in violation of bylaws, per incident - 1st offense, warning given; fine to be issued if violation is not rectified by specified date	\$100 + Actual Cost + 30%
		- 2nd offense	\$200 + Actual Cost + 30%
		outstanding orders found unremedied upon re-inspection	\$350 + Actual Cost + 30%
Towing & Impoundment	Per Vehicle	Actual Cost +\$75	

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By-law Compliance - LVFH (all fees non-refundable)	Local Vehicles for Hire (also see business licenses)	LVFH Vehicle Tag	\$325.00
		License per driver	\$70.00
		Transfer of vehicle to new company/adding additional companies (including PTP beyond 5 vehicles)	\$325.00
		Transfer of driver to new company	\$25.00
		Reissue of lost or damaged driver permit	\$30.00
		Reissue of lost or damaged license (tag)	\$30.00
		License for PTP company (includes maximum of 5 vehicles)	\$2,700.00
		Late renewal - added to renewal fee - LVFH driver's permit	\$35
		- LVFH vehicle	\$150
		- LVFH company	\$500
		Operating a Local Vehicle for Hire Business without a valid Local Vehicle for Hire License - in violation of LVFH policy	\$1,000.00
		Failure to pass annual inspection of vehicle signage compliance, per incident	\$500.00
		Annual inspection , for "no show"	\$50.00
		Cemetery Fees	Columbarium
Perpetual Care for Columbarium (due at sale)	\$100.00		
Opening/Closing	\$50.00		
Opening/Closing after 4 PM	\$100.00		
Opening/Closing Saturday or Holiday	\$150.00		
Title Transfer (GST exempt)			\$75.00
Grave Opening & Closing	Adult Grave Winter		\$935
	Adult Grave Summer		\$790
	Stillborn & Infant up to 2 yrs		\$0.00
	Cremation Grave Winter		\$485
	Cremation Grave Summer		\$380
	Leaving Cemetery after 4 PM - Added Charge		\$165
	Saturday & Holiday Cremations - Added Charge		\$200
	Saturday & Holiday Traditional - Added Charge		\$400
	Cremation over Traditional Interment		\$150.00
	Double Depth Interment		Double the Prevailing Rate
Disinterment	Double the Prevailing Rate		
Hillside Memorial Park Cemetery- Grave Purchase	Adult grave (includes cement base for monument)		\$990.00
	Stillborn & Infant up to 2 yrs		\$270.00
	Cremation grave		\$485.00
St. Mary's Cemetery - Grave Purchase	Adult grave		\$870.00
	Stillborn & Infant up to 2 yrs		\$220.00
	Cremation grave		\$380.00
Hillside Cemetery - Grave Purchase	Adult grave		\$870.00
	Stillborn & Infant up to 2 yrs		\$220.00
	Cremation grave		\$380.00

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Cemetery Fees	Monument Permit (GST Exempt)		\$20.00
Memorial Items (not necessarily in cemetery, on City property)	Memorial Bench	including 10 year maintenance - locations not available in Island Park or on pathway on Crescent Lake or Causeway	\$500.00
Development	Development Agreement	Application Fee - 1 Lot	\$200.00
		Application Fee - More than 1 lot per land lot	\$600.00
		Legal Costs - Multiple Lots	Actual Cost + 30%
		Engineering Costs - Multiple Lots	Actual Cost + 30%
		Other Costs - Multiple Lots	Actual Cost + 30%
	Development Drawings	Drawing & Specification 1st & 2nd Review	\$0.00
		3rd Review & Each Subsequent - per Hour	\$65.00
	Development Fees	Per each new lot or dwelling created, not including the following:	\$3,000.00
		Multi Family Residential - per each dwelling unit	\$1,500.00
		Multi Family Residential infill - per each dwelling unit	\$750.00
		Infill lots - up to 3 contiguous lots where the lot front is on paved streets, immediately adjacent water and sewer services, charge per lot	\$1,000.00
	Easement & Encroachment Agreements	Infill lots - not meeting the above description, charge per lot	\$3,000.00
			Legal costs + 30%
Finance Dept	City Pins	picked up	\$1.00
		mailed	\$2.00
	Copy of Invoice, tax billing, statements, receipts, account print out	paper copy or electronic	\$10.00
	Credit card payments	Charged by provider to customer - Pay Simply	2.50%
	Garage Sales	Registration	NA
		Bylaw violation (more than 2 per year, longer than 3 days each)	\$100.00
		Garage Sale Sign - if not removed 24 hrs after sale, per sign	\$20.00
	Interest on unpaid accounts	per month	1.25%
	Administration fee	Municipal Admin fee - misc requests of non-regular nature, not specifically identified in these Fees & Charges and discretionary based on situation	\$20 for any of 1st hr, \$20 for subsequent hours
	Photocopies	Any, per page	\$0.50
Commissioner for Oaths	per signature required, including GST	This service will be discontinued in 2023	
Returned Cheques/Payment	per cheque or payment	\$50.00	

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>2023</i>
Finance Dept	Taxes	Tax certificate, per roll number (as per bylaw)	35.00
		Tax Statement copy, per roll number	\$10.00
		Tax Inquiries - RE Agents, per roll number	\$15.00
		Tax account print out, per roll number	\$10.00
		Tax Sale Agreement - Payment plan fee	\$100.00
		Application - Board of Revision	Non refundable; Base Fee \$50 plus \$10/100K (assessed value) to a maximum of \$500
		Payment distribution or services for multiple properties fee (when instructions not provided) and payments have to be moved from one account to another because the payment was made online to the wrong roll # (discretionary)	\$35.00
		Admin Fee - A/R added to tax	\$20.00
		Financial Institution - Property Tax Listings	\$50.00
		Overdue taxes - penalty	1.25%
Engineering	Maps	Large Zoning Map - Color, with by-law (includes tax)	\$75.00
		Small	\$50.00
		Eades Map, per page	\$40.00
		Standard Specifications	\$40.00
		Drawing Plot - black/white	\$40.00
		Drawing Plot - color	\$50.00
Operations - General	Commercial Sidewalk Snow Clearing	Per 20m frontage or portion of, shovel	\$35.00
		Minimum charge, shovel	\$65.00
	Commercial Sidewalk Snow Clearing	Per meter charge, loader	\$10.00
	Driveways	Curb Cut Driveway Permit	\$75.00
		Culvert Permit, includes survey	\$150.00
	Lot Grading	Excavation Permits	\$0.00
		First lot grading/staking/footing check, per lot	\$205.00
	Noxious Weeds/Grass Cutting	Subsequent lot grade or foot grade check, per lot	\$155.00
		Cutting of Noxious Weeds, minimum per parcel	\$70.00
		Cutting of Noxious Weeds, per acre	\$120.00
	Solid Waste - Multi Family Dwellings	Cutting of Noxious Weed, maximum per incident	\$500.00
		All bins, per lift	Per Contract
		All carts, per lift	Per Contract
	Solid Waste - Recycling	Locks and lids	Per Contract
		Retail Solid Waste Tags for Resale (GST Exempt)	\$1.90
Solid Waste Tag, GST Exempt		\$2.00	
Solid Waste Tags - Bulky Items, GST Exempt		\$2.00	
Solid Waste Collection Service Fee, per dwelling unit, annual fee, billed quarterly		\$112.00 annually / \$28 quarterly	
Recycling Collection Service Fee, per dwelling unit, annual fee, billed quarterly		\$48.00 annually/ \$12.00 quarterly	
	Fine - dumping unauthorized material on city property per occurrence	\$170.00	

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>2023</i>	
Operations - General	Septic Truck (Per PUB & By-law)	Dumping - Per Load up to 14,000 liters	\$30.00	
	Special Services	Custom Work - Labor & materials -- Note: overtime rates may apply	Actual Cost + 30%	
		Building Service Connection Permit, includes survey check	\$150.00	
		Building Service Connection Permit - Large Service (4"=), includes survey check	\$300.00	
		Lead Water Service Line, replacement permit	\$0.00	
		Building Service, additional inspections	\$50.00	
	Fire Hydrants Usage (per PUB and bylaw)	Temporary Use Application	\$85.00	
		Rental charge, unmetered per day	\$120.00	
		Bulk Sale Water, per 1,000 gallons	Per By-law	
		Private Hydrant System Connections Annual Fee - Metered Within City Limits	\$55.00	
		Private Hydrant System Connections Annual Fee - Unmetered Within City Limits	\$140.00	
		Private Hydrant System Connections Annual Fee - Metered Outside City Limits	\$140.00	
		Private Hydrant System Connections Annual Fee - Unmetered Outside City Limits	\$220.00	
	Surplus Materials/Equipment	Culvert, new @ cost	Cost + 10%	
		Culvert, used per meter, good condition	\$20.00	
		Culvert, used per meter, fair condition	\$15.00	
		Misc used pipe, per meter	\$20.00	
		Drums	\$15.00	
		Cold mix asphalt, per tonne	Cost + 20%	
		Cold mix asphalt, per cubic meter	2.5 times tonne rate	
		Roots - 15 root getter, per 50 ft of service line, includes 10% admin fee	\$105.00	
		Calcium Chloride, per bag	Cost + 10%	
		Asphalt Millings, not delivered or loaded, per cubic meter	\$55.00	
		Traffic control Device Rental	Snow fence, 50 ft - deposit	\$20.00
			- rate	\$10.00
			Snow fence, 100 ft - deposit	\$40.00
	- rate		\$20.00	
	Posts, includes \$1 deposit, each		\$1.30	
	Barricades, for rent - deposit - refunded if returned in same condition		\$25.00	
	Barricades, for rent - rental fee for each		\$2.00	
	Pylons - deposit		\$10.00	
	Pylons - rental for each		\$1.00	
	Trees, Hedges & Shrubs	Trimming or Removal	Actual Cost + 30%	
		Minimum charge for service	\$70.00	
		Reforestation per Tree/Urban Forest Policy	\$220.00	
	Flushing & Thawing On private property or private service or caused by customer	Flushing Storm Sewers & Catch Basins	\$230.00	
		Thawing Storm Sewers & Catch Basins	\$180.00	

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>2023</i>	
Utilities/Water (per PUB and bylaw)	Water Services	Connection (Water On) - Regular Business Hours	\$45.00	
		Connection (Water On) - After Hours	\$105.00	
		Construction Turn On - Regular Business Hours	\$50.00	
		Construction Turn On - After Hours	\$110.00	
		Reconnection Fee - unpaid accounts (Regular Business Hours)	\$110.00 + arrears & penalties	
		Reconnection Fee - unpaid accounts (After Hours)	\$220.00 + arrears & penalties	
		Turn Water Off at Curb Stop (Regular Business Hours)	\$45.00	
		Turn Water Off at Curb Stop (After Hours)	\$105.00	
		Reprint of Utility Bill	\$10.00	
		NSF Charge	\$50.00	
		Admin Fee - Transfer of unpaid water to property tax roll	\$20.00	
		Penalty Charge	1.25%	
		Changing Water Meter	Customer Requested	Per By-law
		Damaged Meter	Customer Requested	Per By-law
	Meter Tampering	Evidence of Meter Tampering	Per By-law	
	Inspection Fees	Water Leak inspections, owner initiated	\$65.00	
		Water Leak inspection, under mobile home, owner initiated - confined entry, 2 persons needed	\$180.00	
		New Water Service	\$50.00	
	Meter Testing & Calibration	Customer Requested	Per By-law	
	Meter Interface Unit (MIU)	Relocation or Wiring Repair -Exterior Move	\$70.00	
		Relocation or Wiring Repair - From Meter	\$95.00	
		Relocation or Wiring Repair in Crawl Space or under Mobile Home	\$200.00	
	Missed Appointment	per appointment	\$70.00	
	Curb Stop Locate	Regular Business Hours	\$45.00	
		After Hours	\$105.00	
	Resealing	Standard Resealing	\$75.00	
		Crawl space Resealing - confined entry 2 persons	\$175.00	
		Meter by-pass Resealing	\$190.00	
	Water Testing	Private Water Testing	Per By-law	
	Flushing/Thawing On private property or private service or caused by customer	Flushing Water or Sewer Lines	\$250.00	
		Thawing Water or Sewer Lines with a Hot Water Machine	\$200.00	
		Thawing Water lines through electrical resistance	\$410.00	
	Permits & Licensing	Burglary & Fire Alarm Systems	Permit, within 45 days of installation	\$0.00
			Permit, after 45 days of installation	\$100.00
False Alarms - up to 2 per 12 consecutive months			\$0.00	
		- 3 per 12 consecutive months	\$350.00	
		4th False Alarm and every subsequent alarm	\$500.00	
		- 5 or more per 12 consecutive months	\$800.00	

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>2023</i>
Permits & Licensing	Business License (excluding businesses conducted in commercial property)	Business License Fee, for PLP resident business	\$150.00
		Business License Fee, regional use for RM of PLP resident business	\$250.00
		Business License Fee, for non PLP resident business	\$420.00
		Transient Trader License Fee - door to door sales	\$900.00
		Mobile Food Cart, non motorized Food Cart	\$100.00
		Mobile Food Cart, non-motorized Food Cart - RM resident business	\$200.00
		Motorized food unit	\$125.00
		Motorized food unit - RM resident business	\$225.00
		Copy - Business license	\$40.00
		Cancellation fee	\$80.00
		Fine - operating without a valid business license	\$250.00
Various (Multi Departments)	Special Events - Permits	Sidewalk Sales	\$0.00
		Block Parties & Similar events - city advises applicant that the city doesn't assume liability for the event, no discount for NPO	\$50.00
		Parade Permit - if require barricades or crowd control, charged for those fees	\$0.00
		Use of electrical services in a City Park	\$0.00
		Circuses, Rodeos and similar shows, per day	NA
	Movie Set/Location	per 5 days, must include movie credits for City of Portage la Prairie on released movie	\$100.00
	Trailer License		Per Bylaw 7663
Administration	Certified Council Resolution or Bylaw	for not initiated by internal dept	\$5.00
	FIPPA Requests		Per FIPPA Regulations
	Voters List	Copy - some conditions apply	\$30.00
Public Safety	Criminal Records Check	Standard, with RCMP (+ \$10 RCMP fee for City of PLP fee)	\$40.00
		Standard, with RCMP (non-profit organization)	\$0.00
		Fingerprints taken to valid criminal or vulnerable persons check (requires certified cheque or money order payable to Receiver General - not a City fee) - includes NPO	\$60.50
	Fire inspection services	File searches, for any fire dept related	\$100.00
		Failure to obtain Fire Pit Permit	\$50.00
		Open Burning in City limits	\$0.00
	Fire Inspections services - not in City	Inspections - Residential	\$0.00
		Day Cares	\$0.00
		All others - Commercial, Assembly, 3rd Party	\$0.00
		Other incurred costs	\$0.00
	Vacant & Derelict Buildings - pending bylaw	Residential Boarded building permit	\$2,000
		Commercial boarded building permit - 1 st year	\$2,000
		<i>Residential and commercial boarded building permit - subsequent yrs:</i>	
2nd year		\$2,000	
3rd year		\$5,000	
Public Safety	Vacant & Derelict Buildings - pending bylaw	vacant building inspection fee - 1yr	\$270
		- per each subsequent year, no order needed	\$500
		- ", orders needec	\$1,000
		Remediation Coordination services, per hour	\$90
		Vacant & Derelict building bylaw order issuance fee - res & comm	\$1,000

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Public Safety	Fireworks	Notice to Display	\$75.00
Fire Fighting	All Services (ie. firefighting, rescue) Outside of the City (at MPI current rates) excluding RM of	Each hour or portion thereof	\$1,000/hr for 1st unit
			\$500 for each additional unit
			\$1,500 for aerial truck
		any additional resources, manpoer rates, material required add manpower rates and aeiral truck	Actual cost + 30%
	PLP and Dakota Tipi First Nation as per agreement	per hour	\$1,500/hr + current fire fighting cost
	Rescue Services Outside Boundaries of City of PLP	per agreement	\$500 for each added unit
	All Services (ie. firefighting, rescue) within the Boundaries of the City (at MPI current rates) when it is a vehicle owned by a non-resident	Each hour or any portion thereof	Any additional resources, materials required - Cost + 30%
	Basic response charge for motor vehicle accidents	Accidents that are not covered by MPI (out of province resident, private insurance , claim not opened)	MPI Current Rate
Failure to have a house number		\$450.00	
Fire Extinguisher training	At discretion of Director of Public Safety; exempt for schoold, daycares, not for profit organizations - per person	\$150	
		\$20	

<i>Item</i>	<i>Hourly Rental of Item</i>	<i>Regular Time Hourly Labour to be Included with Rental of</i>	<i>30% Overhead on Hourly Labour</i>	<i>Regular Time Total</i>	<i>Double Time Hourly Labour To be Included with</i>	<i>Double Time 30% Overhead on Hourly Labour</i>	<i>Double Time Total</i>
5 yd. Truck	\$36.00	\$37.00	\$11.00	\$84.00	\$74.00	\$22.00	\$132.00
Sander	\$123.00	\$37.00	\$11.00	\$171.00	\$74.00	\$22.00	\$219.00
1 ton Truck/Crew Cab/Van or ½ Ton Truck Daily Charge	\$51.00 daily plus .43/km	\$37.00	\$11.00	\$51.00 daily plus .43/km	\$74.00	\$22.00	
1 ton Truck/Crew Cab/Van or ½ Ton Truck Minimum Charge	\$22.00 plus .43/km	\$37.00	\$11.00	\$22 +\$37/hr plus .43/km	\$74.00	\$22.00	
6" Pump (excludes fuel)	124			124			
4" Pump	\$106.00/ Day			\$106.00/ Day			
3" Pump	\$86.00/ Day			\$86.00/ Day			
2" Pump Centrifugal	\$63.00/ Day			\$63.00/ Day			
2" Diaphragm Pump	\$61.00/ Day			\$61.00/ Day			
Mosquito Fogger (2 Staff) (excl chem)	\$14.00	\$66.00	\$20.00	\$100.00	\$132.00	\$40.00	\$186.00
Steamer & ½ ton (2 staff)	\$56.00	\$66.00	\$20.00	\$142.00	\$132.00	\$40.00	\$228.00
Energizer & 1/2 ton (2 staff)	\$69.00	\$66.00	\$20.00	\$155.00	\$132.00	\$40.00	\$241.00
Sewer Jet (Vactor) (2 staff)	\$84.00	\$66.00	\$20.00	\$170.00	\$132.00	\$40.00	\$256.00
416 Cat Extend-A-Hoe	\$62.00	\$37.00	\$11.00	\$110.00	\$74.00	\$22.00	\$158.00
580 Case Super M Extend-A-Hoe	\$62.00	\$37.00	\$11.00	\$110.00	\$74.00	\$22.00	\$158.00
621 Case	\$85.00	\$37.00	\$11.00	\$133.00	\$74.00	\$22.00	\$181.00
Bob Cat (skidsteer)	\$37.00	\$37.00	\$11.00	\$85.00	\$74.00	\$22.00	\$133.00
Kabota tractor 25 HP	\$29.00	\$37.00	\$11.00	\$77.00	\$74.00		
Bobcat Daily Rate				\$680.00			\$1,064.00
Air Compressor/Roller	\$37.00	\$37.00	\$11.00	\$85.00	\$74.00	\$22.00	\$133.00
Street Sweeper (Highways Dept)	\$108.00	\$37.00	\$11.00	\$156.00	\$74.00	\$22.00	\$204.00
Street Sweeper Privat							\$194.00
Grader 158 H.P. Summer	\$149.00	\$37.00	\$11.00	\$197.00	\$74.00	\$22.00	\$245.00
Grader 158 H.P. Winter	\$149.00	\$37.00	\$11.00	\$197.00	\$74.00	\$22.00	\$245.00
Hydraulic Boom Truck *	\$132.00	\$66.00	\$11.00	\$209.00	\$132.00	\$40.00	\$304.00
Bucket Truck	\$84.00	\$66.00	\$20.00	\$170.00	\$132.00	\$40.00	\$256.00
Stumper & Tractor	\$77.00	\$37.00	\$11.00	\$125.00	\$74.00	\$22.00	\$173.00
Chipper & Truck (2 Staff)	\$112.00	\$66.00	\$20.00	\$198.00	\$132.00	\$40.00	\$284.00
Paint Sprayer (Walk Behind)	\$33.00	\$37.00	\$11.00	\$81.00	\$74.00	\$22.00	\$129.00
Paint Sprayer Ride On	\$51.00	\$37.00	\$11.00	\$99.00	\$74.00	\$22.00	\$147.00
Snow Blower Cemetery	\$23.00	\$37.00	\$11.00	\$71.00	\$74.00	\$22.00	\$119.00
Fork Lift	\$29.00	\$37.00	\$11.00	\$77.00	\$74.00	\$22.00	\$125.00
Roller Double Drum(Without man)	\$44.00			\$44.00			
Plate Packer (Without Man)	\$56.00/ day			\$56.00/			
Vacuum Truck	\$96.00	\$37.00	\$11.00	\$144.00	\$74.00	\$22.00	\$192.00
Video Camera: Per Service:(1hr) Per Add. Hour: Minimum Charge:	\$294.00 \$113.00 \$294.00	Included		\$294.00 \$113.00 \$294.00			
Generator (250Kw) Standby	\$700.00/ day or \$2121.00/ week	Set-Up		\$700.00/ day or \$2121.00/ week			
Generator (250Kw) Prime Continuous (excludes fuel)	\$1661.00/ day or \$4986.00/ week	Set-Up		\$1661.00/ day or \$4986.00/ week			