

**CITY OF PORTAGE LA PRAIRIE
2026 Proposed Fees and Charges**

<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>Current</i>
Animal Control	Animal Licenses Note: Free Jan - Mar 31st annually, no prorating within balance of year.	For each spayed or neutered dog or cat, to maximum allowed per household	\$25.00
		For each non-spayed or intact dog or cat, to maximum allowed per household	\$60.00
		Dangerous Animal - Whether spayed or neutered	\$280.00
		Service Animal - guide or police	\$0.00
		Restricted Animal (As defined in By-Law 21-8721)	\$150.00
		Transfer to new owner	Owner must get new license
		Replacement Licenses	\$12.00
	Failure to Obtain Pet License	1st Offence	\$100.00
		2nd Offence	\$150.00
		3rd Offence	\$200.00
	Excess Animals	Application Fee	\$200.00
		Annual Inspection of Premises	\$150.00
	Impoundment	Dog or Cat per Day	\$50.00
		Impound Fee for reoccurring impoundments beyond the first in 1 year. Plus daily impound fees.	\$150.00
		Dangerous Animal per Day, when returned to owner	\$100.00
	Veterinary Fees		Actual Cost + 30%
	Animal control investigation	charged when leads to infractions	\$250.00
	Animal Control Penalties	1st Offence	\$130.00
		2nd Offence	\$280.00
		3rd offence within 12 months of 2nd	\$530.00
	Interference or obstruction of the duties of an Animal Control Officer		\$1,000 or imprisonment for a term of not more than 60 days, or both, plus all applicable costs and penalties
By-law Compliance	Ticket Fines	Regular tickets other than specific situation tickets	\$50.00
		Payment within 14 days of ticket being issued	\$25.00 or \$30.00, as detailed on ticket
	Parking Permits for City Owned Lots	Daily parking permits	\$5.00
		Monthly parking permits	\$25.00
		Annual parking permits	\$275.00
	Permits - construction parking on street	per week, excludes city's own projects and construction	\$50.00
	Adjudication fees - per parking tickets		\$25.00
	Bylaw fines (unsightly property - per incident)	1st Offence	\$100 + Actual Cost + 30%
		2nd Offence	\$200 + Actual Cost + 30%
		Outstanding orders found unremedied upon re-inspection	\$350 + Actual Cost + 30%
	Towing & Impoundment	Per Vehicle	Actual Cost +\$75
By-law Compliance - LVFH (all fees non-refundable)	Local Vehicles for Hire (also see business licenses)	LVFH Vehicle Tag - Pro-Rated	\$325.00
		License per driver - Pro-Rated	\$70.00
		Transfer of vehicle to new company/adding additional companies (including PTP beyond 5 vehicles) - Pro-Rated	\$325.00
		Transfer or add additional company to driver permit	\$30.00
		Reissue of lost or damaged driver permit	\$30.00
		Reissue of lost or damaged vehicle tag	\$30.00
		License for PTP company (includes maximum of 5 vehicles)	\$2,700.00
		Operating a Local Vehicle for Hire Business without a valid Local Vehicle for Hire License - in violation of LVFH By-Law	\$1,000.00
		Failure to pass annual inspection of vehicle signage compliance, per incident	\$500.00
		Annual inspection , for "no show"	\$50.00

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Cemetery Fees	Columbarium as per agreement	Plot for Columbarium (8 graves)	\$7,800.00
		Perpetual Care for Columbarium (due at sale)	\$100.00
		Opening/Closing	\$50.00
		Opening/Closing after 4 PM	\$100.00
		Opening/Closing Saturday or Holiday	\$150.00
	Title Transfer (GST exempt)		\$75.00
	Grave Opening & Closing	Adult Grave Winter	\$980.00
		Adult Grave Summer	\$820.00
		Stillborn & Infant up to 2 yrs.	\$0.00
		Cremation Grave Winter	\$490.00
		Cremation Grave Summer	\$385.00
		Leaving Cemetery after 4 PM - Added Charge	\$190.00
		Saturday & Holiday Cremations - Added Charge	\$220.00
		Saturday & Holiday Traditional - Added Charge	\$440.00
		Cremation over Traditional Interment	\$150.00
		Niche in Monument	\$100.00
		Double Depth Interment	Double the Prevailing Rate
		Disinterment	Double the Prevailing Rate
	Hillside Memorial Park Cemetery- Grave Purchase	Adult grave (includes cement base for monument)	\$1,125.00
		Stillborn & Infant up to 2 yrs.	\$280.00
		Cremation grave	\$505.00
	St. Mary's Cemetery - Grave Purchase	Adult grave	\$950.00
		Stillborn & Infant up to 2 yrs.	\$230.00
		Cremation grave	\$400.00
	Hillside Cemetery - Grave Purchase	Adult grave	\$950.00
		Stillborn & Infant up to 2 yrs.	\$230.00
		Cremation grave	\$400.00
	Monument Permit (GST Exempt)		\$20.00
Memorial Items (not necessarily in cemetery, on City property)	Memorial Bench	including 10 year maintenance - locations not available in Island Park or on pathway on Crescent Lake or Causeway	\$500.00
Development	Development Agreement	Application Fee - 1 Lot	\$200.00
		Application Fee - More than 1 lot per land lot	\$600.00
		Legal Costs - Multiple Lots	Actual Cost + 30%
		Engineering Costs - Multiple Lots	Actual Cost + 30%
		Other Costs - Multiple Lots	Actual Cost + 30%
	Development Drawings	Drawing & Specification 1st & 2nd Review	\$0.00
		3rd Review & Each Subsequent - per Hour	\$65.00
	Development Fees	Per each new lot or dwelling created, not including the following:	\$3,000.00
		Multi Family Residential - per each dwelling unit	\$1,500.00
		Multi Family Residential infill - per each dwelling unit	\$750.00
		Infill lots - up to 3 contiguous lots where the lot front is on paved streets, immediately adjacent water and sewer services, charge per lot	\$1,000.00
		Infill lots - not meeting the above description, charge per lot	\$3,000.00
	Easement & Encroachment Agreements		Legal costs + 30%

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>Current</i>
Finance Dept	City Pins	picked up	\$1.00
		mailed	\$2.00
	Copy of Invoice, Statements, Receipts, & Detailed Account Print Out	paper copy or electronic	\$10.00
	Credit card payments	Charged by provider to customer - Pay Simply	2.50%
Finance Dept	Garage Sales	Registration	NA
		Bylaw violation (more than 2 per year, longer than 3 days each)	\$100.00
		Garage Sale Sign - if not removed 24 hrs after sale, per sign	\$20.00
	Interest on unpaid accounts	per month	1.25%
	Photocopies	Any, per page	\$0.50
	Returned Cheques/Payment	per cheque or payment	\$50.00
	Taxes	Tax certificate, per roll number (as per bylaw)	\$35.00
		Tax Statement copy, per roll number (Except for the current year's statement prior to September 1st)	\$10.00
		Tax Inquiries - RE Agents, per roll number	\$15.00
		Tax account print out, per roll number	\$10.00
		Tax Sale Agreement - Payment Plan Fee (Payment of 25% of Tax Sale Arrears must be made towards account)	\$100.00
		Application - Board of Revision	Non refundable Base Fee \$50 plus \$10 per 100K of Assessed value to a maximum of \$500 (Total Maximum Fee \$550)
		Distribution of Payment (Where payment is to be distributed to multiple accounts but information is not provided by payee)	\$35.00
		Admin Fee - A/R added to tax	\$20.00
		Overdue taxes - penalty	1.25%
Engineering	Maps	Large Zoning Map - Color, with by-law (includes tax)	\$75.00
		Small	\$50.00
		Eades Map, per page	\$40.00
		Standard Specifications	\$40.00
		Drawing Plot - black/white	\$40.00
		Drawing Plot - color	\$50.00

**CITY OF PORTAGE LA PRAIRIE
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Category	Item	Detail	Current	
Operations - General	Commercial Sidewalk Snow Clearing	Per 20m frontage or portion of, shovel	\$35.00	
		Minimum charge, shovel	\$65.00	
	Commercial Sidewalk Snow Clearing	Per meter charge, loader	\$10.00	
	Driveways	Curb Cut Driveway Permit	\$75.00	
		Culvert Permit, includes survey	\$150.00	
		Excavation Permits	\$0.00	
	Lot Grading	First lot grading/staking/footing check, per lot	\$205.00	
		Subsequent lot grade or foot grade check, per lot	\$155.00	
	Noxious Weeds/Grass Cutting	Cutting of Noxious Weeds, minimum per parcel	\$70.00	
		Cutting of Noxious Weeds, per acre	\$120.00	
		Cutting of Noxious Weed, maximum per incident	\$500.00	
	Solid Waste - Multi Family Dwellings	All bins, per lift	Per Contract	
		All carts, per lift	Per Contract	
		Locks and lids	Per Contract	
Solid Waste Collection Service Fee, per dwelling unit, annual fee, billed quarterly		\$132.00 annually / \$33.00 quarterly		
Solid Waste - Recycling	Recycling Collection Service Fee, per dwelling unit, annual fee, billed quarterly	\$69.00 annually / \$17.25 quarterly		
	Fine - dumping unauthorized material on city property per occurrence	\$170.00		
Septic Truck (Per PUB & By-law)	Dumping - Per Load up to 14,000 liters	\$30.00		
Operations - General	Special Services	Custom Work - Labor & materials -- Note: overtime rates may apply	Actual Cost + 30%	
		Building Service Connection Permit, includes survey check	\$150.00	
		Building Service Connection Permit - Large Service (4"=), includes survey check	\$300.00	
		Lead Water Service Line, replacement permit	\$0.00	
		Building Service, additional inspections	\$50.00	
	Fire Hydrants Usage (per PUB and bylaw)	Temporary Use Application	\$85.00	
		Rental charge, unmetered per day	\$120.00	
		Bulk Sale Water, per 1,000 gallons	Per By-law	
		Private Hydrant System Connections Annual Fee - Metered Within City Limits	\$55.00	
		Private Hydrant System Connections Annual Fee - Unmetered Within City Limits	\$140.00	
		Private Hydrant System Connections Annual Fee - Metered Outside City Limits	\$140.00	
		Private Hydrant System Connections Annual Fee - Unmetered Outside City Limits	\$220.00	
		Surplus Materials/Equipment	Culvert, new @ cost	Cost + 10%
	Culvert, used per meter, good condition		\$20.00	
	Culvert, used per meter, fair condition		\$15.00	
	Misc. used pipe, per meter		\$20.00	
	Drums		\$15.00	
	Cold mix asphalt, per tonne		Cost + 20%	
	Cold mix asphalt, per cubic meter		2.5 times tonne rate	
	Roots - 15 root getter, per 50 ft of service line, includes 10% admin fee		\$105.00	
	Calcium Chloride, per bag		Cost + 10%	
	Asphalt Millings, not delivered or loaded, per cubic meter		\$55.00	
	Traffic control Device Rental		Snow fence, 50 ft - deposit	\$20.00
			- rate	\$10.00
		Snow fence, 100 ft - deposit	\$40.00	
		- rate	\$20.00	
		Posts, includes \$1 deposit, each	\$1.30	
		Barricades, for rent - deposit - refunded if returned in same condition	\$25.00	
		Barricades, for rent - rental fee for each	\$2.00	

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>Current</i>
Operations - General	Trees, Hedges & Shrubs	Pylons - deposit	\$10.00
		Pylons - rental for each	\$1.00
		Trimming or Removal	Actual Cost + 30%
		Minimum charge for service	\$70.00
		Reforestation per Tree/Urban Forest Policy	\$220.00
	Flushing & Thawing On private property or private service or caused by customer	Flushing Storm Sewers & Catch Basins	\$230.00
		Thawing Storm Sewers & Catch Basins	\$180.00
Utilities/Water (per PUB and bylaw)	Water Services	Connection (Water On) - Regular Business Hours	\$45.00
		Connection (Water On) - After Hours	\$105.00
		Construction Turn On - Regular Business Hours	\$50.00
		Construction Turn On - After Hours	\$110.00
		Reconnection Fee - unpaid accounts (Regular Business Hours)	\$110.00 + arrears & penalties
		Reconnection Fee - unpaid accounts (After Hours)	\$220.00 + arrears & penalties
		Turn Water Off at Curb Stop (Regular Business Hours)	\$45.00
		Turn Water Off at Curb Stop (After Hours)	\$105.00
		Reprint of Utility Bill	\$10.00
		NSF Charge	\$50.00
		Admin Fee - Transfer of unpaid water to property tax roll	\$20.00
		Penalty Charge	1.25%
		Changing Water Meter	Customer Requested
		Damaged Meter	Customer Requested
		Meter Tampering	Evidence of Meter Tampering
Utilities/Water (per PUB and bylaw)	Inspection Fees	Water Leak inspections, owner initiated	\$65.00
		Water Leak inspection, under mobile home, owner initiated - confined entry, 2 persons needed	\$180.00
		New Water Service	\$50.00
	Meter Testing & Calibration	Customer Requested	Per By-law
	Meter Interface Unit (MIU)	Relocation or Wiring Repair -Exterior Move	\$70.00
		Relocation or Wiring Repair - From Meter	\$95.00
		Relocation or Wiring Repair in Crawl Space or under Mobile Home	\$200.00
	Missed Appointment	per appointment	\$70.00
	Curb Stop Locate	Regular Business Hours	\$45.00
		After Hours	\$105.00
	Resealing	Standard Resealing	\$75.00
		Crawl space Resealing - confined entry 2 persons	\$175.00
		Meter by-pass Resealing	\$190.00
	Water Testing	Private Water Testing	Per By-law
	Flushing/Thawing	Flushing Water or Sewer Lines	\$250.00
	On private property or private service or caused by customer	Thawing Water or Sewer Lines with a Hot Water Machine	\$200.00
		Thawing Water lines through electrical resistance	\$410.00

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<i>Category</i>	<i>Item</i>	<i>Detail</i>	<i>Current</i>
Permits & Licensing	Burglary & Fire Alarm Systems	Permit, within 45 days of installation	\$0.00
		Permit, after 45 days of installation	\$100.00
		False Alarms - up to 2 per 12 consecutive months	\$0.00
		- 3rd in 12 consecutive months	\$350.00
		- 4th in 12 consecutive months	\$500.00
		- 5 or more in 12 consecutive months	\$800.00
Permits & Licensing	Business License (excluding businesses conducted in commercial property)	Business License Fee, for PLP resident business	\$150.00
		Business License Fee, regional use for RM of PLP resident business	\$250.00
		Business License Fee, for non PLP resident business	\$420.00
		Transient Trader License Fee - door to door sales	\$900.00
		Outdoor Mobile Food Vending Unit & Refreshment Vehicle as defined in By-Law 01-8098 (City Resident)	\$125.00
		Outdoor Mobile Food Vending Unit & Refreshment Vehicle as defined in By-Law 01-8098 (Non-City Resident)	\$225.00
		Copy - Business license	\$40.00
		Cancellation fee	\$80.00
		Fine - operating without a valid business license	\$1,000.00
Various (Multi Departments)	Special Events - Permits	Sidewalk Sales	\$0.00
		Block Parties, Festivals & Similar events - city advises applicant that the city doesn't assume liability for the event, no discount for NPO. Fees for barricade and signage rentals apply.	Min \$50 fee per event Plus after 1st hr of staff time additional fee applies (Cost + 10%)
		Parade Permit - if require barricades or crowd control, charged for those fees	\$0.00
		Use of electrical services in a City Park	\$0.00
		Circuses, Rodeos and similar shows, per day	NA
	Movie Set/Location	per 5 days, must include movie credits for City of Portage la Prairie on released movie	\$100.00
	Trailer License		Per Bylaw 7663
	Certified Council Resolution or Bylaw	for not initiated by internal dept	\$5.00
Administration	FIPPA Requests		Per FIPPA Regulations

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Category	Item	Detail	Current
Public Safety	Criminal Records Check	Standard, with RCMP (+ \$10 RCMP fee for City of PLP fee)	\$40.00
		Standard, with RCMP (non-profit organization)	\$0.00
		Fingerprints taken to valid criminal or vulnerable persons check (requires certified cheque or money order payable to Receiver General - not a City fee) - includes NPO	\$60.50
	Fire inspection services	File searches, for any fire dept related	\$150.00
		Failure to obtain Fire Pit Permit	\$50.00
		Open Burning Permit in City Limits	\$0.00
	Fire Inspections services - not in City	Inspections - Residential	\$0.00
		Day Cares	\$0.00
		All others - Commercial, Assembly, 3rd Party	\$0.00
		Other incurred costs	\$0.00
	Vacant & Derelict Buildings Fees are non-refundable (pending bylaw)	Residential Boarded Building Permit - Base Fee	\$2,000.00
		Commercial Boarded Building Permit - Base Fee	\$2,000.00
		Residential & Commercial Boarded Building Permit (Subsequent to 1st Yr.) Base Fee Plus Additional Year Fee x # of Years (ex - Year 2 = Base plus \$1,500 x 1 = \$3,500) (ex - Year 3 = Base plus \$1,500 x 2 = \$5,000) (ex - Year 4 = Base plus \$1,500 x 3 = \$6,500)	\$1,500 / per additional year
		Vacant Building Inspection Fee - 1yr	\$270.00
		- per each subsequent year, no order needed	\$500.00
		- per each subsequent year, orders needed	\$1,000.00
		Remediation Coordination services, per hour	\$90.00
		Vacant & Derelict building bylaw order issuance fee - res & comm	\$1,000.00
Public Safety Fire Fighting	Fireworks	Notice to Display	\$75.00
	All Services (i.e.. firefighting, rescue) Outside of the City (at MPI current rates) excluding RM of Portage	Each hour or portion thereof	\$1,500/hr for first unit
			\$500 for each additional unit
			\$2,000 for aerial truck
		any additional resources, manpower rates, material required	Actual cost + 30%
		add manpower rates and aerial truck	\$2,000/hr + Current Fire Fighting Cost
	PLP and Dakota Tipi First Nation as per agreement	per hour	\$500 for each added unit
	Rescue Services Outside Boundaries of City of PLP	per agreement	Any additional resources, materials required - Cost + 30%
	All Services (i.e.. firefighting, rescue) within the Boundaries of the City (at MPI current rates) when it is a vehicle owned by a non-resident	Each hour or any portion thereof	MPI Current Rate
	Failure to have a house number		\$150.00
	Fire Extinguisher training	At discretion of Director of Public Safety; exempt for school, daycares, not for profit organizations - per person	\$20.00

Item	Hourly Rental of Item	Regular Time Hourly Labour to be Included with Rental of Item *	30% Overhead on Hourly Labour	Regular Time Total	Double Time Hourly Labour To be Included with Rental Item *	Double Time 30% Overhead on Hourly Labour	Double Time Total
5 yd. Truck	\$38.00	\$41.00	\$12.00	\$91.00	\$82.00	\$24.00	\$144.00
Sander	\$132.00	\$41.00	\$12.00	\$185.00	\$82.00	\$24.00	\$238.00
1 ton Truck/Crew Cab/Van or ½ Ton Truck Daily Charge	\$55.00 daily plus .43/km	\$41.00	\$12.00	\$55.00 daily plus .43/km	\$82.00	\$24.00	
1 ton Truck/Crew Cab/Van or ½ Ton Truck Minimum Charge	\$22.00 plus .43/km	\$41.00	\$12.00	\$22 +\$38/hr plus .43/km	\$82.00	\$24.00	
6" Pump (excludes fuel)	133			133			
4" Pump	\$112.00/ Day			\$112.00/ Day			
3" Pump	\$92.00/ Day			\$92.00/ Day			
2" Pump Centrifugal	\$67.00/ Day			\$67.00/ Day			
2" Diaphragm Pump	\$65.00/ Day			\$65.00/ Day			
Mosquito Fogger (2 Staff) (excl chem)	\$14.00	\$71.00	\$21.00	\$106.00	\$142.00	\$42.00	\$198.00
Steamer & ½ ton (2 staff)	\$60.00	\$71.00	\$21.00	\$152.00	\$142.00	\$42.00	\$244.00
Energizer & 1/2 ton (2 staff)	\$73.00	\$71.00	\$21.00	\$165.00	\$142.00	\$42.00	\$257.00
Sewer Jet (Vactor) (2 staff)	\$90.00	\$71.00	\$21.00	\$182.00	\$142.00	\$42.00	\$274.00
416 Cat Extend-A-Hoe	\$66.00	\$41.00	\$12.00	\$119.00	\$82.00	\$24.00	\$172.00
580 Case Super M Extend-A-Hoe	\$66.00	\$41.00	\$12.00	\$119.00	\$82.00	\$24.00	\$172.00
621 Case	\$91.00	\$41.00	\$12.00	\$144.00	\$82.00	\$24.00	\$197.00
Bob Cat (skidsteer)	\$39.00	\$41.00	\$12.00	\$92.00	\$82.00	\$24.00	\$145.00
Kabota tractor 25 HP	\$30.00	\$41.00	\$12.00	\$83.00	\$82.00		
Bobcat Daily Rate				\$736.00			\$1,160.00
Air Compressor/Roller	\$39.00	\$41.00	\$12.00	\$92.00	\$82.00	\$24.00	\$145.00
Street Sweeper (Highways Dept)	\$114.00	\$41.00	\$12.00	\$167.00	\$82.00	\$24.00	\$220.00
Street Sweeper Private							\$215.00
Grader 158 H.P. Summer	\$159.00	\$41.00	\$12.00	\$212.00	\$82.00	\$24.00	\$265.00
Grader 158 H.P. Winter	\$159.00	\$41.00	\$12.00	\$212.00	\$82.00	\$24.00	\$265.00
Hydraulic Boom Truck *	\$140.00	\$71.00	\$12.00	\$223.00	\$142.00	\$42.00	\$324.00
Bucket Truck	\$90.00	\$71.00	\$21.00	\$182.00	\$142.00	\$42.00	\$274.00
Stumper & Tractor	\$81.00	\$41.00	\$12.00	\$134.00	\$82.00	\$24.00	\$187.00
Chipper & Truck (2 Staff)	\$119.00	\$71.00	\$21.00	\$211.00	\$142.00	\$42.00	\$303.00
Paint Sprayer (Walk Behind)	\$34.00	\$41.00	\$12.00	\$87.00	\$82.00	\$24.00	\$140.00
Paint Sprayer Ride On	\$55.00	\$41.00	\$12.00	\$108.00	\$82.00	\$24.00	\$161.00
Snow Blower Cemetery	\$24.00	\$41.00	\$12.00	\$77.00	\$82.00	\$24.00	\$130.00
Fork Lift	\$30.00	\$41.00	\$12.00	\$83.00	\$82.00	\$24.00	\$136.00
Roller Double Drum(Without man)	\$46.00			\$46.00			
Plate Packer (Without Man)	\$60.00/ day			\$60.00/ day			
Vacuum Truck	\$102.00	\$41.00	\$12.00	\$155.00	\$82.00	\$24.00	\$208.00
Video Camera:							
Per Service:(1hr)	\$314.00			\$314.00			
Per Add. Hour:	\$120.00			\$120.00			
Minimum Charge:	\$314.00			\$314.00			
Generator (250Kw) Standby	\$748.00/ day or \$2271.00/ week			\$748.00/ day or \$2271.00/ week			
Generator (250Kw) Prime Continuous (excludes fuel)	\$1778.00/ day or \$5337.00/ week			\$1778.00/ day or \$5337.00/ week			